Sheridan, West Valley and SW Polk
Civil Service Meeting
September 11, 2019

Present were Fire Chief Fred Hertel, Adm. Asst. Judy Breeden, Amber Deibel (SFD), Susan Shepard (SW Polk), Art Hanson (WVFD).

Guests; Deputy Chief Damon Schulze, Training Chief Les Thomas and Intern Grace Neville.

Susan Shepard opened the meeting at 4:00 pm.

Motion: Amber Deibel **Second: Art Hanson**
Move to approve minutes of the joint meeting of June 14, 2019. Motion passed.

Certification of payroll and status;
List provided with all employees, exempt and non-exempt.
Motion: Art Hanson **Second: Amber Deibel**
Move to approve payroll and status as presented. Motion passed.

FF/Paramedic hiring list of June 4, 2019;
All have been hired or turned down, except for two individuals, so since that is under three the list is exhausted under the civil service rules.

Approve hiring process;
We will use the same process as the last, EMS and physical station, interview panel, background check and NTN scores.
Motion: Amber Deibel **Second: Art Hanson**
Motion to approve the same hiring process that was presented at the April 9, 2019 meeting. Motion passed.

Appoint Chief examiner;
Chief Hertel explained that Jim Stearns was the previous examiner and he has stepped down, so we need to appoint someone new. Susan Shepard asked if this position had to be advertised. Chief Hertel and Susan Shepard will research this and report back at the September 16th meeting.

Next meeting Monday, September 16, 2019 at 4 pm.

Adjourned at 4:20 pm.

Respectfully submitted,
Judy Breeden
Judy Breeden
Administrative Assistant