

**Sheridan Fire District**

Special Meeting Minutes - January 28, 2021 6:00 PM - 230 SW Mill St. Sheridan, OR 97378\*

\*Meeting was held virtually via RingCentral Meetings\*

| Board Members Present  | Board Members Absent           |
|--|--------------------------------|
| <b>Sheridan Fire District</b><br>Tammy Heidt<br>Scot Breeden<br>Brice Ingram<br>Carol Harlan | None                           |
|  | Administration Present         |
|  | Fred Hertel<br>Mariah Prescott |

| GENERAL BUSINESS                         |  |   |
|--|--|---|
| <b>Call to Order</b>                     |  | President Tammy Heidt, Sheridan Fire District, opened the meeting at 5:35 pm. Sheridan Fire District has a quorum of directors and will allow deliberation, decision making and will take public comment per the posted agenda.   |
| <b>Housekeeping</b>                      |  | Heidt states that in order to keep minutes as accurate as possible, all voting will be done by roll call voting only for all meetings.  |
| <b>Board Member Applicant Interviews</b> |  | The following questions were asked of each candidate as a method to determine the best appointee. The questions were not necessarily asked in this order. Candidates were Raymond Bottenberg, Thomas Prescott, and Parrish Van Wert. <ol style="list-style-type: none"> <li>1. WHAT HAVE YOU DONE TO PREPARE FOR BECOMING AN ELECTED OFFICIAL?</li> <li>2. WHAT FORMAL EDUCATIONAL AND/OR BACKGROUND EXPERIENCE DO YOU HAVE RELATED TO THIS POSITION?</li> <li>3. WHY ARE YOU INTERESTED IN BEING AN ELECTED OFFICIAL ON THE SHERIDAN FIRE BOARD?</li> <li>4. DURING YOUR TERM AS AN ELECTED OFFICIAL, YOU MAY EXPERIENCE DEMANDING PUBLIC MEMBERS AND/OR VERBAL CONFRONTATIONS. HOW WOULD YOU HANDLE THESE SITUATIONS?</li> <li>5. WHAT WOULD YOU CONSIDER YOUR PROFESSIONAL WEAKNESS?</li> <li>6. HAVE YOU EVER SERVED AS AN ELECTED OFFICIAL? IF SO, WHEN AND WHERE.</li> <li>7. WHAT CHALLENGES CAN YOU IDENTIFY IN THE SHERIDAN FIRE DISTRICT?</li> <li>8. HOW UP-TO-DATE ARE YOU ON WHAT THE THREE DISTRICTS, SHERIDAN, SW POLK AND WEST VALLEY, ARE DOING AS A COLLABORATIVE MISSION?</li> </ol> |
| <b>Meeting Adjournment</b>               |  | <b>Motion:</b> Brice Ingram <b>Second:</b> Carol Harlan<br>Move to adjourn meeting at 6:42 PM.<br><b>Motion passes unanimously.</b>   |

Upcoming meetings/events:

- 10-22-2020 Special Meeting
- 10-22-2020 Regular Joint Meeting
- 11-12-2020 Regular Joint Meeting

Board packet and handouts included:

- 10-21-2020 Special Meeting Agenda
- 10-22-2020 Special Meeting Agenda
- Applications from applicants

In our Board Meetings, we agree to...

- Begin and conclude meetings on time

- Be on time and come prepared to participate
- Be respectful, including:
  - Keeping our cell phones silent
  - Listening without interrupting when someone else is speaking
  - Allowing for all to contribute to the discussion
  - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!